



Grow Gardening and Local Produce Market

Sunday 13th September 2020



Stall Holder Terms and Conditions

The philosophy of Grow – The Dandaragan Way is to provide consumers with a showcase of seasonal, fresh and local produce direct from growers. The Market brings together the grower and the consumer, offering a more direct “paddock-to-plate” process than otherwise available from commercial retailers. Quality, diversity, freshness and stallholder commitment and pride are important to us. All prospective stallholders are required to submit an Application to Trade at the Market. Please complete and return this form to the Market Coordinator via email to office@dandaragancrc.net.au or send a picture of the completed form to **0488044553**. The following documents must accompany or follow-up your application:

a) Current Certificate of Insurance. All stallholders must have current public and product liability insurance to trade at the Market. The minimum requirement is \$10 million and stallholders must ensure their policy remains current whilst trading. For existing Farm Insurance policies, the following statement (or similar) must be included under the Liability section: “Liability is extended to cover farmers markets for retail/wholesale of food and wares made by the insured for the public.”

If you don't have insurance, please call the Market Coordinator on 0488044553

b) Food Registration Certificate & Liability Insurance of all food vendors

Stallholder obligations

INSURANCE: Stallholders must provide proof to the Management Coordinator of current public and product liability insurance within 7 days of renewal and otherwise immediately on request.

FOOD SAFETY: Stallholders providing food must comply with the Australia New Zealand Food Standards Code and any other relevant standards or regulations.

APPROVED PRODUCE ONLY: Stallholders are only permitted to sell produce that has been approved by the Management Committee in accordance with the terms of this Agreement. Any proposed variation to the produce to be sold, including any variation to the origin of the produce or the producer, must be the subject of a Variation Request to the Management Coordinator. Any variation to the terms of this Agreement must be approved by the Management Coordinator prior to the produce being sold.

STALL SET-UP AND PACK-UP: Stallholders may commence setting up from 8.00am on Market day. All stalls must be set up by 9:45am, and all cars removed parked in located parking. If a stallholder will be late, the Market Coordinator must be notified in case the setting up of equipment poses a safety risk to patrons. Stallholders must remain for the duration of the Market. If a stallholder is required to leave early for good reason, prior notification must be provided to the Market Coordinator. We are an all weather market; make sure your stall set up is adequate for wind, sun and rain.

CANCELLATION: If for some reason you have confirmed BUT can't trade, it is very important that you let me know – as soon as you know. Failure to do this will affect your chance to trade in the future. The latest you can cancel without incurring a stall fee is Wednesday before the market

MARKET CANCELLATION: The market is only cancelled when BOM gives a “SEVERE WEATHER WARNING”

POWERED STALLS: Powered Stalls are \$10 extra. Stallholders with electrical appliances must ensure that every appliance is checked by a qualified electrician at least once every 12 months, All leads must be tagged. If your equipment cause any damage or stop the market from participating you will be held accountable for damage and expenses.

TRADING TIME: 10am to 2pm. **BUMP IN TIME:** 8am to 9.30am

PLACE: Pioneer Park, Dandaragan Rd Dandaragan

DATE: Sunday 13th September

FEES: Rent is paid either via an invoice or Rent is collected mid-morning. You must have your rent money ready do not ask us to come back later.

COST: \$30 3m x 3m stall Power \$10

MARKET EQUIPMENT: Stallholders are required to bring all their own equipment, such as marquees, anchor weights, leads and tables.

WHAT TO DO WHEN YOU ARRIVE: You will be given a reference map and a number, stalls are located into regions so please use the allocated site. If you have any issues call Andrea on 0488044553 – she will greet you and show you your spot. If it is busy, you may have to wait your turn.

CUSTOMER INTERACTION: Stallholders and their assistants are required to maintain the highest standards of stall/product presentation and customer service and relations.

STALL MAINTENANCE AND WASTE DISPOSAL: Stallholders are responsible for keeping their stall site and surrounding area clean and tidy and ensuring that the site is free from refuse after pack-up. Skip bins may be available on-site for waste disposal, however, if these bins are inaccessible stallholders must remove and dispose of their waste elsewhere.

ENVIRONMENTAL CONSIDERATIONS: Stallholders are not permitted to provide customers with single-use plastic carry bags. The Market actively promotes the 'BYO bag' policy. The Market also actively encourages the use of environmentally friendly packaging and utensils.

NO SMOKING POLICY: Please note, there is strictly NO smoking permitted within the Market area.

CONCLUSION: We do my best to keep the booking process and operation as simple as possible, to make things easy for the stallholders and myself. We wish to create a friendly atmosphere with happy traders. To maintain this, it is vital that you respect other stallholders, the rules and particularly those who work to make the market. We will not tolerate gossip, abusive behaviour, bullying at the market.

The market manager reserves the right to change the layout, cancel or include stalls.

Thank you for joining Grow-the Dandaragan Way Market. I hope you trade well and enjoy your Sunday morning with us.

MARKET COORDINATOR

Andrea Gray, Operation Manager Dandaragan CRC
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